

Congratulations on applying for Certification/Red Seal status!

The application process is entirely online, please go to <https://tradesecrets.alberta.ca/>

Click on “Access Online Services”

The screenshot shows the homepage of the Alberta Apprenticeship and Industry Training website. At the top, there is a navigation bar with the Alberta logo and the text "Advanced Education | Apprenticeship and Industry Training". Below this is a search bar and a menu with items like "HOME", "LEARN ON THE JOB", "EXPERIENCED WORKERS", "FINANCIAL ASSISTANCE", "TRADES & OCCUPATIONS", "ABOUT US", and "CONTACT US". A large banner features the text "RAP and Learn" and "Work toward your high school diploma while getting on the job training". Below the banner is a "Notice" section and a "Skilled. Respected. Valued." section. On the right side, there is a "MyTradesecrets" section with an "Access Online Services" button. Below this are sections for "Learn On the Job", "Experienced Workers", and "Trades & Occupations". At the bottom right, there is a "Technical Training Information" section with a "Technical Training Info" button and a "Compliance, Legislation and Policy" section.

Government of Alberta Home Ministries

Alberta Advanced Education | Apprenticeship and Industry Training

HOME LEARN ON THE JOB EXPERIENCED WORKERS FINANCIAL ASSISTANCE TRADES & OCCUPATIONS ABOUT US CONTACT US

RAP and Learn
Work toward your high school diploma while getting on the job training

Notice Looking for apprenticeship technical training schedules and information on registering? View Technical Training Information.

Skilled. Respected. Valued.

Alberta's Apprenticeship and Industry Training system is developed with industry, for industry – resulting in a highly skilled, educated and competitive workforce.

Apprentices learn on the job, ensuring that they receive practical, hands-on-training that meets the needs of current and future employers.

Click here to find out why you can never go wrong with a trade certificate! There are 50+ trades and occupations in Alberta to choose from.

MyTradesecrets

Apply or view your program information online.

Access Online Services

Technical Training Information

Access Class Schedules and Registration Info

Technical Training Info

Compliance, Legislation and Policy

Learn about compliance under the Apprenticeship and Industry Training Act and the legislative framework and policies for the apprenticeship and industry training system.

Learn On the Job

- What's an apprenticeship?
- Who is eligible?
- Occupational training

Interested in learning an Alberta trade or occupation? Find out how!

Experienced Workers

- Qualification Certificates
- Occupational Certificates
- Interprovincial Red Seal

Find out if your training and experience meet Alberta's industry requirements.

Trades & Occupations

- Trades and Occupations List
- What's a trade?
- What's an occupation?

Find out more about Alberta's designated trades and occupations.

Click the play button to watch a short video:

The screenshot shows the MyTradesecrets website interface. At the top, there is a navigation bar with the Alberta logo and 'Advanced Education | Apprenticeship and Industry Training'. Below this is a search bar and a menu with options like 'HOME', 'LEARN ON THE JOB', 'EXPERIENCED WORKERS', etc. The main content area features a 'MyTradesecrets' section with a description and a list of bullet points. Below this is a 'New to MyTradesecrets' section containing a video player titled 'Uploading Documents to MyTradesecrets'. The video player has a play button and a progress bar. Below the video, there is a text block stating 'You can now take pictures of important documents and upload them directly through MyTradesecrets.' and a 'Learn more >' link. Further down, there are three columns of text under the heading 'Choose from one of the following online services:'. The first column is 'Apply for AIT Programs and Services', the second is 'Access Your MyTradesecrets Account', and the third is 'MyAlberta Digital ID'. An orange arrow points from the text 'Click the play button to watch a short video:' to the play button in the video player. A blue arrow points from the text 'Then click the appropriate heading to start or continue your application.' to the 'Apply for AIT Programs and Services' heading.

MyTradesecrets

Government of Alberta Home Ministries

Alberta Advanced Education | Apprenticeship and Industry Training

HOME LEARN ON THE JOB EXPERIENCED WORKERS FINANCIAL ASSISTANCE TRADES & OCCUPATIONS ABOUT US CONTACT US

Apply for AIT Programs and Services

Access Your MyTradesecrets Account

Providing Documents through MyTradesecrets

Access Employer Services

Class Registrations

Online Payments

Technical Support

Compliance, Legislation and Policy

Learn about compliance under the Apprenticeship and Industry Training Act and the legislative framework and policies for the apprenticeship and industry training system.

Contact Us

Questions? We are here to help

MyTradesecrets

MyTradesecrets (MTS) is a secure online service that provides Apprenticeship and Industry Training (AIT) clients and stakeholders with access to view and update AIT program information at anytime - and anywhere - internet access is available.

- Members of the public can apply online for AIT programs and services and participate on industry committees.
- Clients have 24/7 access to submit applications and the ability to access and manage their AIT programs.
- Employers can approve and pay for (if applicable) apprenticeship application fees online.
- Applicants, registered apprentices and employers all must create a MyAlberta Digital ID Basic Account to access MTS.

New to MyTradesecrets

Uploading Documents to MyTradesecrets

From Apprenticeship + Industry Training

02:06

You can now take pictures of important documents and upload them directly through MyTradesecrets.

[Learn more >](#)

Choose from one of the following online services:

Apply for AIT Programs and Services

This section is for clients applying for AIT programs and services for the first time and who do not have an existing AIT Identifier. This enables both the public and existing clients to apply for AIT programs and services online.

Access Your MyTradesecrets Account

This section is for clients who have been accepted into an AIT program, who have an AIT identifier, and would like to view or update their personal information, view their scheduled classes and exams, view their marks, pay their fees online or print their apprentice ID card.

MyAlberta Digital ID

This free account allows you to prove who you are online without paper documents or face-to-face visits. MyAlberta Digital ID gives you seamless access to a range of government sites and services, while keeping your information and privacy secure. Applicants, registered apprentices and employers must all create a MyAlberta Digital ID Basic Account for ongoing access to MyTradesecrets.

Then click the appropriate heading to **start** or **continue** your application.

If you are starting a new application your next step is to click the “Apply for AIT Programs and Services” button.

The screenshot shows the website for the Government of Alberta, specifically the Apprenticeship and Industry Training section. The page title is "Applying for AIT Programs and Services Online". The navigation menu includes "HOME", "LEARN ON THE JOB", "EXPERIENCED WORKERS", "FINANCIAL ASSISTANCE", "TRADES & OCCUPATIONS", "ABOUT US", and "CONTACT US". A sidebar on the left contains a dropdown menu for "Apply for AIT Programs and Services" with sub-items like "Online Application FAQ", "Consent for Awards and Scholarships", "Confirming Your Eligibility for Awards", "Access Your MyTradesecrets Account", "Providing Documents through MyTradesecrets", "Access Employer Services", "Class Registrations", "Online Payments", and "Technical Support". Below the sidebar are sections for "Compliance, Legislation and Policy" and "Contact Us". The main content area is titled "Applying for AIT Programs and Services Online" and contains a paragraph explaining the online application process. It includes three steps: "Step 1 – The first time you apply online you must create your MyAlberta Digital ID Basic Account", "Step 2 – Verify your Identity", and "Step 3 – Complete the Application". A section titled "How to Apply for AIT Programs and Services" provides instructions for first-time and returning users. At the bottom of the main content area, there is a prominent orange button labeled "Apply for AIT Programs and Services". An orange arrow points from the text above to this button.

Applying for AIT Programs and Services Online

Home > MyTradesecrets > Apply for AIT Programs and Services

HOME LEARN ON THE JOB EXPERIENCED WORKERS FINANCIAL ASSISTANCE TRADES & OCCUPATIONS ABOUT US CONTACT US

Apply for AIT Programs and Services

- Online Application FAQ
- Consent for Awards and Scholarships
- Confirming Your Eligibility for Awards
- Access Your MyTradesecrets Account
- Providing Documents through MyTradesecrets
- Access Employer Services
- Class Registrations
- Online Payments
- Technical Support

Compliance, Legislation and Policy

Learn about compliance under the Apprenticeship and Industry Training Act and the legislative framework and policies for the apprenticeship and industry training system.

Contact Us

Questions? We are here to help

Applying for AIT Programs and Services Online

MyTradesecrets (MTS) allows new applicants and existing clients to apply for AIT programs and services using online applications. Not only does the online process enable individuals to complete their applications electronically, it provides a step-by-step guide through the application process including drop-down lists and mandatory information prompts. Applications must be fully completed before they can be submitted.

First-time users

Step 1 – The first time you apply online you must create your MyAlberta Digital ID Basic Account

To create your MyAlberta Digital ID BASIC Account, you must accept the Terms and Conditions, create a user profile and an account. MyAlberta Digital ID is a unique and secure online identity to access multiple government programs and services. Only a MyAlberta Digital ID BASIC Account is required to access MTS. You do not need to create a VERIFIED Account. See MyAlberta Digital ID Common Questions and Frequently Asked Questions about accessing your MyTradesecrets account using your MyAlberta BASIC Account. A Basic Account is required to access MTS.

Step 2 – Verify your Identity

To apply for services you must provide personal information so AIT can verify your identity before you can apply. You also require an Alberta Student Number (ASN).

- Your ASN can be found on your Alberta high school transcript.
- If you do not have an ASN, you must obtain one from the [Learner Registry](#).

Step 3 – Complete the Application

- Follow the step-by-step application process to ensure you are using the right application for the right AIT program or service. The guide includes drop-down lists and mandatory information prompts.
- Complete all required information in the online application.
- For apprenticeship applications, ensure your employer has given you the email address of someone at work who has the authority to agree to enter into an apprenticeship contract. An email request is sent to your employer to complete that portion of the application.
- Make your payment online or indicate you'll be paying in person at an AIT office. Click [here](#) for information on payment options.

How to Apply for AIT Programs and Services

Access MyTradesecrets (MTS):

- If you are a first time user follow Steps 1-3 above.
- If you are a returning user, go directly to Step 3 above.

Apply for AIT Programs and Services

If you are **continuing** your application and you clicked on “Access Your My Tradesecrets Account” then click on:

The screenshot shows a web browser window with the URL <https://tradesecrets.alberta.ca/mytradesecrets/access-your-mytradesecrets-account/>. The page header includes the Alberta logo and the text "Advanced Education | Apprenticeship and Industry Training". A navigation menu contains links for HOME, LEARN ON THE JOB, EXPERIENCED WORKERS, FINANCIAL ASSISTANCE, TRADES & OCCUPATIONS, ABOUT US, and CONTACT US. A left sidebar menu lists various services, with "Access Your MyTradesecrets Account" highlighted in blue. The main content area is titled "Access Your MyTradesecrets Account" and contains the following text:

MyTradesecrets (MTS) allows access where internet service is available to enable clients to review and actively manage their program and personal information, including:

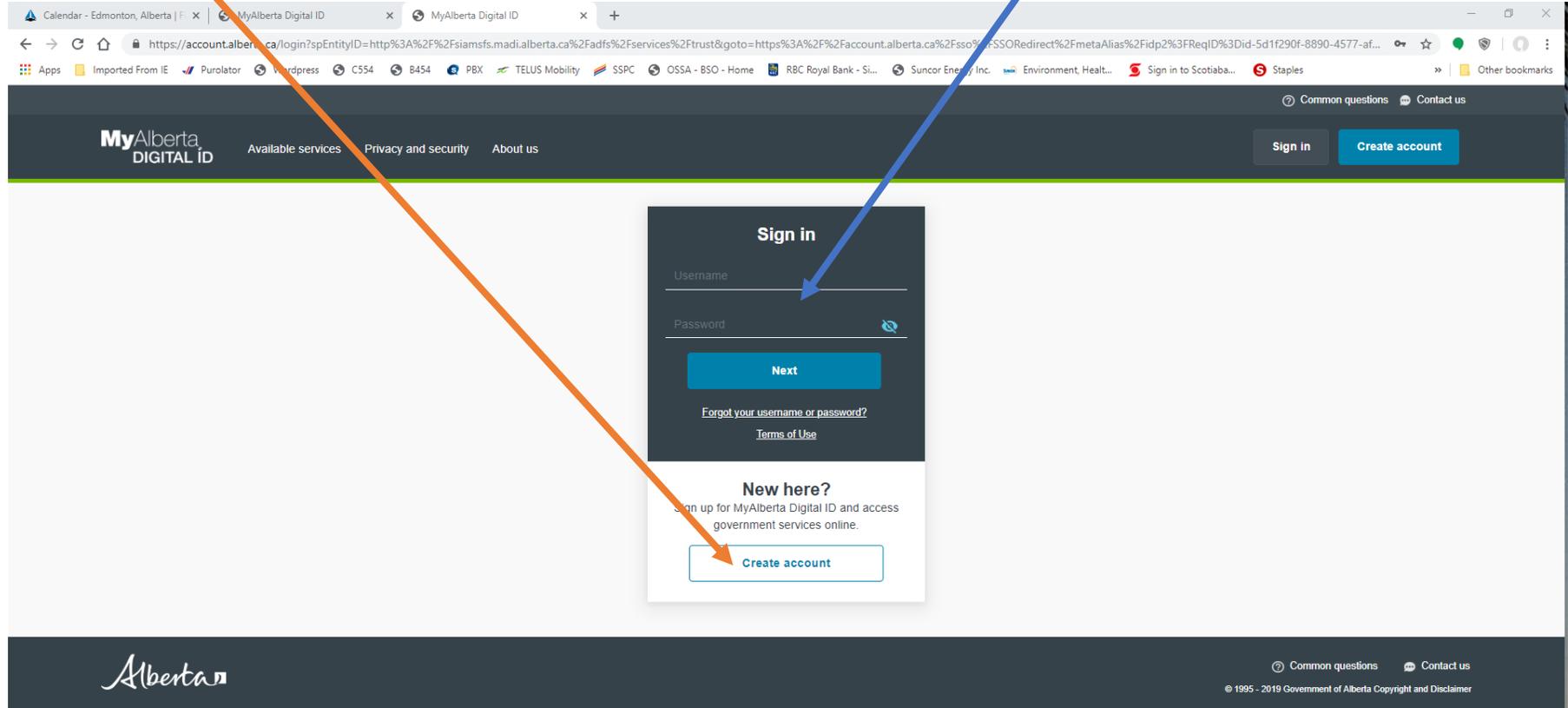
- viewing and updating apprenticeship and personal profile information,
- viewing class and exam schedules,
- viewing marks,
- submitting applications for AIT programs and services,
- checking record book updates (apprentices only), and paying fees online.

To access your MyTradesecrets account:

- You must create a MyAlberta Digital ID Basic Account.
- MyAlberta Digital ID is a unique and secure online identity to access multiple government programs and services. It is free to create and grants access to a growing range of online government services.
 - Review MyAlberta Digital ID [Common Questions](#).
 - See [Frequently Asked Questions](#) about accessing MyTradesecrets using your MyAlberta Digital ID.
 - The first time you access MyTradesecrets, you need your AIT identifier number.

At the bottom of the main content area, there is an orange button labeled "Access your MyTradesecrets Account". A blue arrow points from the text above to this button.

You will then be taken to the My Alberta Digital ID page, if you already have an account, [login](#) and if you don't then follow the instructions to [create](#) an account.



Fill in the blanks and click "Submit" on the bottom of the page.
Follow the rest of the instructions.

Calendar - Edmonton, Alberta | F X MyAlberta Digital ID x +

https://account.alberta.ca/signup

Apps Imported From IE Purolator Wordpress C554 B454 PBX TELUS Mobility SSPC OSSA - BSO - Home RBC Royal Bank - Si... Suncor Energy Inc. Environment, Healt... Sign in to Scotiab... Staples Other bookmarks

Common questions Contact us

MyAlberta DIGITAL ID Available services Privacy and security About us Sign in Create account

Basic Account Verified Account

Create account Confirm email Confirm ID Complete verification

Create account

Sign in information and email

Create a username and password to access your account.

Username

Email

Confirm Email

Password

Confirm Password

Personal information

First Name

You will be asked if you have a SIAMS (Secure Identity & Access Management System) account:

2:23 PM, 12/6/19 [Contact Us](#) [Help](#) [Margaret BJORNSTAD](#)

Identity Check

Select an option below to begin your identity check

Do you have a SIAMS Account?

Yes, I have a SIAMS account

No, I do not have a SIAMS account

NEXT >

NOTE: You have a SIAMS account if you have ever accessed any of these services:

Student and Apprenticeship Services

- ApplyAlberta (Alberta Post-Secondary Application System)
- MyTradesecrets
- Alberta Student Aid

Business Support Services

- Apprenticeship Trade and Occupational Management System (ATOMS)
- Data Collection and Reporting (DCaR)
- LPS High School Transitions
- Transfer Catalog System
- Citizenship and Immigration Canada (CIC)
- Learner Pathways Transfer Credit
- Provider and Program Registry System (PAPRS)

Public Services

- Employment Standards Complaint
- Online Claims Reimbursement
- myAlbertaSupports
- Personal Directory Registry

Next step:

Apply for AIT Programs and Services

The information you supply will be used to apply for AIT programs and services

Check Your Information & Identity

Check that your MyAlberta Digital ID is correct and provide the required information to confirm your identity. If your basic MyAlberta Digital ID is incorrect, you can "Edit" it below.

MyAlberta Digital ID (BASIC)

FIRST NAME:

LAST NAME:

DATE OF BIRTH:

EMAIL ADDRESS:

EDIT

Identity Check

Please provide the following information to confirm your identity

Alberta Student Number (ASN):*

enter an ASN

[Lookup my ASN](#) | [Reasons you may have an ASN](#)

Legal Names

Changed your name? If your current or former legal names are different than your MyAlberta Digital ID, enter your legal names to search for your ASN.

Legal First Name (If different than above):

enter legal first name

Legal Last Name (If different than above):

enter legal last name

Former Legal First Name (If applicable):

enter former legal first name

Former Legal Last Name (If applicable):

enter former legal last name



Lookup ASN

This service enables you to look up an Alberta Student Number of a named individual who is at least 13 years old and has attended an Alberta EC-12 school, post-secondary, or a registered apprenticeship program.

Declaration

Please read and complete the following declaration before proceeding.

I certify that I am,

(Select your legal relationship to ASN owner)

I have the authority to submit this Alberta Student Number request for the individual identified in the following screens. I understand that identifying myself as someone else constitutes fraud for which I may be prosecuted. Click on the 'Accept' button to confirm your acceptance. By doing so you are indicating that you have read and understood this declaration and you are providing Alberta Advanced Education the noted certification and authorization. NOTE: For the purposes of this request, "legal guardian" means a parent (for students under the age of 18), guardian or legal representative.

DECLINE

ACCEPT

Freedom of Information and Privacy Protection Statement

The personal information collected as part of the Learner Registry System is being collected pursuant to section 33(c) of the Freedom of Information and Protection of Privacy Act (RSA 20000, c.F-25) and is being used for the issuance or confirmation of an Alberta Student Number in accordance with the information supplied on the following screens. Any questions concerning the collection of this personal information may be directed to the Workforce Development Help Desk who may be reached at (780) 427-5318.

Related Services

[Alberta Transfer Guide](#)

[ALIS \(Alberta Learning Information Service\)](#)

[Apprenticeship Industry Training](#)

[EDINFO \(Education Information\)](#)

[OCCINFO \(Occupation Profiles\)](#)

[Post-Secondary Education](#)

[Students Finance](#)

CONTACT US >

Connect with the Alberta Government:





Lookup ASN

Student Details

* Legal Last Name

* Legal First Name

Legal Middle Name(s)

Include Previous Names

* Date of Birth

<Year> <Month> <Day>
(YYYY) (MMM) (DD)

* Gender

<Select Gender>

Note: If you are looking up an individual under 13 years of age, please contact the individual's school.

SEARCH

CLEAR

CONTACT US >

Connect with the Alberta Government:



If your basic MyAlberta Digital ID is incorrect, you can "Edit" it below.

MyAlberta Digital ID (BASIC)

FIRST NAME:

LAST NAME:

DATE OF BIRTH:

EMAIL ADDRESS:

EDIT

Identity Check

Please provide the following information to confirm your identity

Alberta Student Number (ASN)

[Lookup my ASN](#) | [Help](#)

Legal Names

Changed your name?

Legal First Name (If different from your ASN)

Former Legal First Name

[Search for your ASN.](#)

Identity Successfully Confirmed

Welcome

A message confirming the submission of your application has been sent to you. Once approved, a package will be mailed to your home address with your AIT ID. You'll need your AIT ID to gain access to MyTradesecrets.

CONTINUE

< BACK

NEXT >

I CAN'T FIND MY ASN

Quick links

- > [Government of Alberta - Home](#)
- > [Jobs in Alberta](#)
- > [Ministries and departments](#)
- > [News](#)
- > [Government staff directory](#)
- > [Contact government](#)

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- > [Twitter](#)
- > [YouTube](#)
- > [LinkedIn](#)

About this site

- > [Using Alberta.ca](#)
- > [Disclaimer](#)
- > [Privacy](#)

>> Welcome to MyTradesecrets

[Compatible Browsers](#)

Apply for a Program or Service

Start a New Application

To apply for an Apprenticeship and Industry Training program or service, click the **Start Application** button.

For help and support services while completing the application:

- Business Support Services, click [here](#).
- Technical Support, click [here](#).

Please Note

Do not use the browser "Back" button. Any unsaved information will be lost. Use the "Next" and "Previous" buttons at the bottom of every screen to move from screen to screen.

Press the underlined phrase next to the blue circle i icon throughout the application to receive online help.

Message #: 1807

[Start Application](#)

Manage Your Existing Applications

Select the **Application** or one of the icons below to continue managing your application.

Message #: 1809

APPLICATION / PROGRAM	REF. #	CREATION DATE	LAST UPDATE	STATUS	UPDATE	PAYMENT	EMPLOYER UPDATE	DELETE
No existing applications								



- YOUR PROGRESS 0%

Programs and Services

Trade or Occupation

Work History

Personal Information

Education History

Supplemental Information

Application Review

Declaration

Agreements and Consents

Submit

Programs and Services

What trade or occupation is this application related to?

Make your selection from the list of trades and occupations. If you do not know which trade or occupation you should apply for, refer to the [Trades & Occupations](#) page on [Tradesecrets.alberta.ca](#).

Message #: 1837



- YOUR PROGRESS 0%

Programs and Services

Trade or Occupation

Work History

Personal Information

Education History

Supplemental Information

Application Review

Declaration

Agreements and Consents

Submit

Programs and Services

Which program or service do you want to apply for?

 [Additional Information on AIT Programs and Services](#)

Make a selection from the drop down menu: 

Select **Learn on The Job** if you want to **apprentice in a trade**, become a trainee in an occupation or become a high school apprentice.

Select **Programs for Experienced Workers** to find out if your training and experience meet Alberta industry standards.

Select [Prior Learning Assessments](#) to find out if your training or work experience qualifies for advanced standing in Alberta apprenticeship programs, or if you are currently attending a [CTS program](#), pre-employment program or technician/technologist program in Alberta.

Select **Certificate/Document Replacement** if you need a new trade or occupation certificate or record book.

Go to the Applications tab in your MyTradesecrets account for your **apprentice identification card**. Click on the "Details" link beside your current application then click the "Print a new apprentice ID card" button at the bottom of the Program Summary to generate your apprentice identification card.

Select **Transcript Request** if you require official transcripts from AIT.

For more information please visit tradesecrets.alberta.ca

Message #: 1826

--- Select Program or Service --- ▼

Cancel

<< Previous

Next >>



- YOUR PROGRESS 0%

Programs and Services

Trade or Occupation

Work History

Personal Information

Education History

Supplemental Information

Application Review

Declaration

Agreements and Consents

Submit

Programs and Services

Which program or service do you want to apply for?

 [Additional Information on AIT Programs and Services](#)

Make a selection from the drop down menu: 

Select **Learn on The Job** if you want to **apprentice in a trade**, become a trainee in an occupation or become a high school apprentice.

Select **Programs for Experienced Workers** to find out if your training and experience meet Alberta industry standards.

Select **Prior Learning Assessments** to find out if your training or work experience qualifies for advanced standing in Alberta apprenticeship programs, or if you are currently attending a [CTS program](#), pre-employment program or technician/technologist program in Alberta.

Select **Certificate/Document Replacement** if you need a new trade or occupation certificate or record book.

Go to the Applications tab in your MyTradesecrets account for your **apprentice identification card**. Click on the "Details" link beside your current application then click the "Print a new apprentice ID card" button at the bottom of the Program Summary to generate your apprentice identification card.

Select **Transcript Request** if you require official transcripts from AIT.

For more information please visit tradesecrets.alberta.ca

Message #: 1826

Programs for Experienced Workers ▾

- Occupational Certificate - Credentials
- Occupational Certificate - Work Experience

 [Programs for Experienced Workers - Occupations: Program Options](#)

Cancel

<< Previous

Next >>



- YOUR PROGRESS 0%

✓ Programs and Services

Trade or Occupation

Work History

Personal Information

Education History

Supplemental Information

Application Review

Declaration

Agreements and Consents

Submit

Programs and Services

TRADE OR OCCUPATION: Construction Craft Labourer

PROGRAM OR SERVICE: Occupational Certificate - Work Experience

Ensure your information is correct. If not, go back and make corrections before clicking the "Next" button.

Message #: 2750

Cancel

<< Previous

Next >>



- YOUR PROGRESS 11%
- ✓ Programs and Services
- Construction Craft Labourer
- Work History
- Personal Information
- Education History
- Supplemental Information
- Application Review
- Declaration
- Agreements and Consents
- Submit

Programs and Services

[Foreign National Definition](#)

Foreign National means a person who is not a Canadian citizen or a permanent resident, and includes a stateless person. For more information, reference the [Government of Canada](#) website. 

Message # 2959

Are you a Foreign National?

Yes No

Cancel

Next >>



- YOUR PROGRESS 11%
✓ Programs and Services
Construction Craft Labourer
Work History
Personal Information
Education History
Supplemental Information
Application Review
Declaration
Agreements and Consents
Submit

Programs and Services

 [Citizenship Information](#)

 [Other](#)

What is your citizenship status in Canada?

- Canadian Citizen
- Permanent Resident
- Other

[Cancel](#) [<< Previous](#) [Next >>](#)



- YOUR PROGRESS 11%	<h2>Programs and Services</h2>
<ul style="list-style-type: none"> <li style="background-color: #4a7c9c; color: white; padding: 5px; margin-bottom: 2px;">✓ Occupational Certificate - Work Experience <li style="background-color: #4a7c9c; color: white; padding: 5px; margin-bottom: 2px;">✓ Construction Craft Labourer <li style="padding: 5px; margin-bottom: 2px;">Work History <li style="padding: 5px; margin-bottom: 2px;">Personal Information <li style="padding: 5px; margin-bottom: 2px;">Education History <li style="padding: 5px; margin-bottom: 2px;">Supplemental Information <li style="padding: 5px; margin-bottom: 2px;">Application Review <li style="padding: 5px; margin-bottom: 2px;">Declaration <li style="padding: 5px; margin-bottom: 2px;">Agreements and Consents <li style="padding: 5px;">Submit 	<p>You have entered the following information:</p> <p>ARE YOU A FOREIGN NATIONAL?: No CITIZENSHIP STATUS: Canadian Citizen</p> <p>Ensure your information is correct. If not, go back and make corrections before clicking the "Next" button.</p> <p><u>Why are we collecting your information?</u></p> <p>Alberta Advanced Education is collecting personal information through the application process in MyTradesecrets under the authority of s. 33(c) of the <i>Freedom of Information and Protection of Privacy Act</i>, R.S.A. 2000, c. F-25 (FOIP) for the following purposes:</p> <p>(a) to determine and verify your eligibility to:</p> <ol style="list-style-type: none"> 1. participate in an apprenticeship or occupation program; 2. apply for advanced standing into an apprenticeship; 3. attempt an Interprovincial Red Seal examination; 4. obtain certification (Qualification Certificate, Equivalency Document, Interprovincial Red Seal, Achievement in Business Competencies (Blue Seal), Occupational Certificate); or 5. process your request for an official transcript or for a replacement certificate or document. <p>(b) to administer your program, the Apprenticeship and Industry Training Act and the Interprovincial Red Seal Program (if applicable);</p> <p>(c) to assist you in obtaining financial support for your program (if applicable) under the <i>Employment Insurance Act</i> (Canada) and the <i>Student Financial Assistance Act</i> (Alberta); and</p> <p>(d) for research and statistical purposes.</p> <p>The use and disclosure of your personal information will be managed in accordance with the FOIP Act.</p> <p>If you have any questions about the collection of this information, contact the Director of Board and Intergovernmental Connections, toll-free in Alberta by calling 310-0000 and ask for (780) 427-5811 or by mail at <i>Alberta Advanced Education, 10th fl Commerce Place, 10155 - 102 Street, Edmonton, AB T5J 4L5.</i></p>

Message #: 1032

Cancel
<< Previous
Next >>



- YOUR PROGRESS 20%	
✓	Occupational Certificate - Work Experience
✓	Construction Craft Labourer
	Work History
	Personal Information
	Education History
	Supplemental Information
	Application Review
	Declaration
	Agreements and Consents
	Submit

Work History

In what country was the majority of your work experience obtained?

Save & Exit

Next >>



- YOUR PROGRESS 20%
✓ Occupational Certificate - Work Experience
✓ Construction Craft Labourer
Work History
Personal Information
Education History
Supplemental Information
Application Review
Declaration
Agreements and Consents
Submit

Work History

Are you working in the Occupation you are applying for?

Yes No

[Save & Exit](#) [<< Previous](#) [Next >>](#)



- YOUR PROGRESS 20%
- ✓ Occupational Certificate - Work Experience
- ✓ Construction Craft Labourer
- Work History
- Personal Information
- Education History
- Supplemental Information
- Application Review
- Declaration
- Agreements and Consents
- Submit

Work History

 [Work History](#)

Ensure you meet the minimum required months and hours as well as other criteria required by checking the "[Occupation Certificate – Work Experience Application – What You Should Know](#)" section in [Tradesecrets](#). 

Starting with your current employer, complete the required information below. Click **Add Current Employer** to get started.

Message #: 1388

EMPLOYER NAME	STATUS	EDIT	DELETE
No relevant work experience entered			

Starting with your current employer, provide the following information:

Message #: 1771

[Add Current Employer](#)

[Save & Exit](#)

[<< Previous](#)

[Next >>](#)



Declaration
Agreements and Consents
Submit

Add Current Employer

SELF-EMPLOYED: Yes No *

EMPLOYER NAME: *

Mailing Address

COUNTRY:    

ADDRESS LINE 1: *

ADDRESS LINE 2:

ADDRESS LINE 3:

ADDRESS LINE 4:

CITY/TOWN: *

PROVINCE: -- Select a province -- ▾ *

POSTAL CODE: *

COUNTRY: Canada

Employer contact

CONTACT FIRST NAME: *

CONTACT LAST NAME: *

CONTACT PRIMARY PHONE: +1 *

CONTACT ALTERNATE PHONE: +1

CONTACT TEXT MESSAGE NUMBER: +1

CONTACT EMAIL: *

CONFIRM EMAIL: *

LANGUAGE SPOKEN: *

CONTACT POSITION: *

Relevant Work Experience

Relevant work experience

START DATE:  *

NUMBER OF MONTHS: *

NUMBER OF HOURS: *

TASK #1: *

TASK #2:

TASK #3:

Add Cancel

Save & Exit << Previous Next >>